

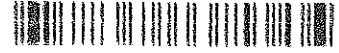
DOCUMENT A- 598435

Recorded:  
October 17, 2016 9:00 AM

Signed: \_\_\_\_\_

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ROBERT J. BAMBENEK, COUNTY RECORDER  
WINONA COUNTY, MINNESOTA  
Total Pages: 3



Well Certificate: Received [ \_\_\_\_\_ ]

# ORDINANCE

**This cover sheet is now a permanent part of the recorded document**

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## Winona County Ordinance No. 34

An ordinance of the County of Winona regulating the filing of surveys with the County Surveyor pursuant to Minnesota Statutes, section 389.08, and the approval of plats, surveys or common interest community plats pursuant to Minnesota Statutes, section 389.09.

THE COUNTY BOARD OF WINONA COUNTY, MINNESOTA ORDAINS:

Section I. Plats and surveys. Each subdivision plat, registered land survey or common interest community plat prepared within the boundaries of Winona County shall be submitted to the Winona County Surveyor for review and approval before the documents can be recorded with the Winona County Recorder. The County Board, by resolution, shall establish a fee schedule for services rendered by the County Surveyor pursuant to this ordinance.

Section II. Common Interest Community Plats. Each common interest community plat submitted for recordation after December 31, 2003 shall be submitted to and approved by the County Surveyor or other licensed surveyor hired for this purpose by the county, for compliance with Minnesota Statutes, section 515B.2-110 or section 515B.2-1101, before recording. The process of approving the common interest community plat must be conducted in an expeditious manner so as not to unduly delay the recording of the plat.

Section III. The Winona County Surveyor shall determine the manner of this approval and incidents thereto. Each subdivision plat, registered land survey plat or common interest community plat will be reviewed and checked using the then current *Manual of Guidelines for Platting in Minnesota* or the *Common Interest Community Plat Manual* as prepared by the Minnesota Association of County Surveyors. The proprietor of the plat will furnish to the Winona County Surveyor a copy of the subdivision ordinance of the governing body if it is different from the State and County guidelines.

Section IV. Penalty. Failure to submit the documents named in Sections I and/or II to the County Surveyor for review and approval is a misdemeanor, punishable pursuant to and by the laws of the State of Minnesota.

Section V. Filing of Surveys.

V.1 A Minnesota licensed land surveyor who performs a survey of land for an individual or corporation must file a true and correct copy of the survey in the offices of the County Surveyor and the County Recorder within 30 days after completion of the survey. The County Surveyor shall determine the manner of filing and all its incidents thereof. All surveys so filed are public records and must be made available by the County Surveyor at all reasonable times for inspection by any person.

V.2 Surveys should show all measurements between section and quarter section lines that are pertinent to the survey. If the land surveyor does not wish to show these measurements on their CERTIFICATES OF SURVEY, the land surveyor must submit a supplementary section corner breakdown sheet showing their work. All CERTIFICATES OF SURVEY and supplementary

section corner breakdown sheets should have bearings oriented to the Winona County Coordinate System, NAD83, 1996 adjustment HARN, and must depict county coordinates of at least one physical monument shown on said documents. Surveys with bearings that are not oriented to the Winona County Coordinate System must bear a statement giving the rotation angle and direction to convert the bearings on the survey to the orientation of the Winona County Coordinate System.

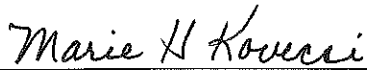
Section VI. Failure to timely file surveys as set forth in Section V is a petty misdemeanor and upon conviction thereof shall be punishable pursuant to and by the laws of the State of Minnesota.

Section VII. This ordinance shall be effective upon publication.

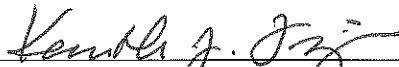
Adopted December 2, 2003.

Amended this 11<sup>th</sup> day of October, 2016.

Winona County Board of Commissioners

  
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Marie H. Kovecsi, Chairperson

Attest:

  
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Kenneth J. Fritz, County Administrator