

Please fill out information for co-applicants, second caregivers, helpers, and substitutes (including emergency only substitutes) on reverse side.

Name _____

- Check one: _____ Co-applicant or second caregiver used 30+ times in a 12 month period
 _____ Second caregiver (18 or older used less than 30 times in a 12 month period)
 _____ Substitute (from 31 hours to 30 days in a 12 month period)
 _____ Substitute (30 hours or less in a 12 month period)
 _____ Substitute (Emergency Only)
 _____ Helper (Ages 13-17)

BGS (Background Study) submitted _____ (Every 2 years) BGS received _____ 45 day follow up if not received _____

Name of Training	Date	# of Hours
CPR (Every 2 years) (must include techniques for infants & children)		
First Aid (Every 2 years)		
Sudden Unexpected Infant Death – In Person Training (Class every 2 years)		
Abusive Head Trauma – In Person Training (Class every 2 years)		
SUID/AHT Videos (Viewed on the off year from the in person classes – must have documentation of this training. The video can be found on Winona County’s Website)		
Active Supervision (Two hours annually) Title of Class: _____		
Child Growth & Development and Behavior Guidance (Required Annually; 2 hours in KCF II.C (Knowledge & Competency Frame Work Area – Promoting Social & Emotional Development) Title of Class: _____		
Child Passenger Restraint (required every 5 years only if transporting children under age 9)		
Additional Training To Meet the 16 Hour Requirement (list below):		

Name _____

- Check one: _____ Co-applicant or second caregiver used 30+ times in a 12 month period
 _____ Second caregiver (18 or older used less than 30 times in a 12 month period)
 _____ Substitute (from 31 hours to 30 days in a 12 month period)
 _____ Substitute (30 hours or less in a 12 month period)
 _____ Substitute (Emergency Only)
 _____ Helper (Ages 13-17 – always with an adult caregiver)

BGS (Background Study) submitted _____ (Every 2 years) BGS received _____ 45 day follow up if not received _____

Name of Training	Date	# of Hours
CPR (Every 2 years) (must include techniques for infants & children)		
First Aid (Every 2 years)		
Sudden Unexpected Infant Death – In Person Training (Class every 2 years)		
Abusive Head Trauma – In Person Training (Class every 2 years)		
SUID/AHT Videos (Viewed on the off year from the in person classes – must have documentation of this training. The video can be found on Winona County’s Website)		
Active Supervision (Two hours annually) Title of Class: _____		
Child Growth & Development and Behavior Guidance (Required Annually; 2 hours under Knowledge & Competency Frame Work Area – Promoting Social & Emotional Development. Also called KCF II.C in Develop) Title of Class: _____		
Child Passenger Restraint (required every 5 years only if transporting children under age 9)		
Additional Training To Meet the 16 Hour Requirement (list below):		

*Make additional copies of this page if needed.